

MINUTE BOOK XXIV, PAGES 101-106
TROUTMAN TOWN COUNCIL REGULAR MEETING MINUTES
SEPTEMBER 10, 2015

The regular meeting of the Town of Troutman Town Council was held in the Troutman Town Hall, 400 North Eastway Drive, North Carolina on Thursday, September 10, 2015 at 7:00 p.m. with the Mayor Elbert H. Richardson's presiding.

Council Members Present: Teross W. Young, Betty Jean Troutman, Sally P. Williams, W. Paul Henkel, Judy Jablonski

Council Members Absent: None

Staff Present: Ann G. Bailie, Town Manager; Kimberly H. Davis, Town Clerk; Steven H. Shealy, Finance Director; Erika G. Martin, Planning Director; Adam K. Lippard, Public Works Manager; Matthew A. Selves, Police Chief; Gary W. Thomas, Town Attorney

Press Present: James McNally, Statesville Record and Landmark
David Vieser, Charlotte Observer

MAYOR ELBERT H. RICHARDSON CALLED THE MEETING TO ORDER

ITEM 1. MAYOR RICHARDSON WELCOMED VISITORS AND GUESTS

Mayor Richardson also welcomed back Town Council member Young following a brief illness.

ITEM 2. INVOCATION

Pastor Mike Carr, First United Methodist Church, Troutman delivered the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. ADJUSTMENTS TO THE AGENDA

None

ITEM 5. APPROVAL OF AGENDA

Upon motion by Council member Young, seconded by Council member Jablonski, and unanimously carried, agenda for the regular meeting of September 10, 2015 was approved as presented.

RECOGNITIONS, PRESENTATIONS AND COMMUNITY EVENTS

ITEM 6. EDUCATIONAL SPOTLIGHT – Iredell County Crosby Scholars, *(Judy Jablonski, Council Members)*

Council member Jablonski presented a new educational program in Iredell County titled "Crosby Scholars" that launched in August as the Educational Spotlight for September. Council member Jablonski introduced the program's Executive Director, Suzanne Wegmiller, who spoke on how the program originated, a description of the program, the program's requirements, goals and achievements. The Crosby Scholar program is a free program available within the public school system for 6th through 10th grade students, making the first class to graduate under the program in Iredell County, the class of 2018. She explained that the program is designed to prepare middle school students for high school and high school students for college, help students decide on a career goal and assist in finding and applying for funding and/or scholarships. Each student in the program is assigned an advisor. Ms. Wegmiller explained Goodwill Industries' affiliation with the program stating that they have been very instrumental in launching the program in Iredell County. She also stated that Goodwill has a grant underwriting program for Crosby Scholars, and

said the Iredell County Crosby Scholar staff offices are located in the Goodwill Workforce Development Center located in Statesville.

Information regarding the program was distributed to the council and staff.

STANDING REPORTS

ITEM 7. TROUTMAN ESC PARK MONTHLY UPDATE, (Justin Longino, Parks and Recreation Committee Chair)

Committee Chair Justin Longino presented the following monthly report:

- **Pavilion**

The Pavilion Subcommittee has reviewed quotes that were received from 5 architectural firms. The committee narrowed the choices down to 2 firms based on a myriad of criteria and interviews were conducted earlier today. Based on these interactions the committee has chosen the firm that we recommend be approved to handle the architectural needs of the park pavilion, (Council member Williams to present the recommendation later in the meeting). Mr. Longino thanked Ms. Jan Comer and ESC for providing the tent in the park all summer stating that it has been an enormous asset during every event and even on non-event days. It will remain up until the end of this season's farmers market in October.

- **Playground Equipment**

The new playground equipment was received last month will be installed very soon. It is currently being assembled at the Public Works Department and will be installed after completion. The equipment will be a great addition that will attract a wider range of children and their families to our growing park. Mr. Longino thanked Town Council for making this project possible and thanked the Troutman Public Works Department for assembling and installing the equipment.

- **Soccer Field**

This Saturday, September 12th, the town will host a ribbon cutting ceremony for the soccer field at Troutman ESC Park. The field has been meticulously groomed and cared for over the past 2 years and it is finally ready to have Troutman's soccer teams play on their home field. Please join us at 10am for the ceremony. Light refreshments will be provided by ESC and speakers will include Mayor Richardson, President of ESC, Ryu Goto, and a representative from TYAA.

- **Get Fit Iredell**

Kickoff for "Get Fit Iredell" is a continuous, community partnership that designs and promotes active living opportunities to improve health is September 13th. Mr. Longino explained that there is a calendar of events that will be taking place throughout the county. At each event, participants check in at 'Get Fit Iredell' table and receive points for their participation that leads to a variety of prizes. This will be a great asset to the town's "Sprint into Spring" and to the "Jingle Run" events.

- **Wendy's Night:**

Wendy's night is the 4th Monday of the month (September 28th this month) from 5pm-8pm with 20% of all dine-in and carry-out proceeds going to the park.

(Copied in full, Park monthly budget report, and "Get Fit" brochure is filed on CD titled: "Town Council Supporting Documents" dated September 8th, and September 10th, 2015 in CD Book #1 titled, "Town Council Supporting Documents")

ITEM 8. J. HOYT HAYES MEMORIAL TROUTMAN LIBRARY, (Juli Moore, Troutman Library Branch Manager)

Branch Manager Juli Moore presented the following monthly library report including past and upcoming events to be held:

- The library had 4000(+) items checked out and 4,480 visits were made to the library in August.
- Viviana Sierra is the library's new part-time worker at the library. She officially started on August 25th.
- Career and Technology Lab classes started today. Registration is open and space is still available. Classes are scheduled through December and the spring schedule of classes will be available later this fall.
- Upcoming Programs and Events:
 - September 15th - Teen Advisory Board Meeting. The meeting will help library staff in receiving input from teens about the types of programs they want in efforts to foster their participation in a positive direction.
 - September 22nd - Troutman Police Department (program on Church Safety and Security)
 - September 29th – Informational meeting about Crosby Scholars with the opportunity to register via Library computers.
 - October 5th – Makerspace programs start at the Library. Makerspaces are different areas/places to go to “make” things. (i.e. 3D printing, sewing, crafting, cooking, robotics, electronics, altered books, and more.

COMMENTS FROM VISITORS AND GUESTS: *The public is invited to address the Board with comments or concerns. The comment period is limited to three (3) minutes per individual.*

Parks and Recreation Chair, Justin Longino announced the 7th Annual Great Chili Cookoff to be held on September 26th from 4pm-9pm at Town Square on Williamson Road in Mooresville. Tickets are for sale (\$10).

CONSENT AGENDA: *Items on the Consent Agenda are considered to be routine by the Town Council and will be approved with one motion. There will be no separate discussion on these items unless the Mayor or a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item under New Business.*

ITEM 9. MINUTES OF AGENDA BRIEFING OF AUGUST 10, 2015

ITEM 10. MINUTES OF REGULAR MEETING OF AUGUST 13, 2015

ITEM 11. MINUTES OF CLOSED SESSION OF AUGUST 13, 2015

ITEM 12 RESOLUTION TITLED: “A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TROUTMAN, NORTH CAROLINA, APPROVING AN INSTALLMENT FINANCING CONTRACT TO FINANCE EQUIPMENT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS”,

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, consent agenda items were approved as presented.

(Copied in full, Resolution 14-15 s filed in Resolution Book IV, Pages 17-19)

(Copied in full, Resolution 14-15 is filed on CD titled: “Town Council Supporting Documents” dated September 8th, and September 10th, 2015 in CD Book #1 titled, “Town Council Supporting Documents”)

NEW BUSINESS

ITEM 13. ANNEXATION (*NON CONTIGUOUS*) (AX-15-02), Applicant: NB National LLC, Pin 4740879596, 2.4 Acres Located at 158 Houston Road, Troutman, (*Erika Martin, Planning Director*)

a. Adoption of Resolution 12-15 Titled: “*Resolution Directing The Clerk To Investigate A Petition Received Under Article 4a Of G.S. 160a-31*”

Upon motion by Council member Young, seconded by Council member Troutman, and unanimously carried, Resolution 12-15 titled: “*Resolution Directing The Clerk To Investigate A Petition Received Under Article 4A Of G.S. 160A-31*” was approved.

b. Consider Approval of Certificate of Sufficiency

Upon motion by Council member Young, seconded by Council member Williams, and unanimously carried, Certificate of Sufficiency was approved.

c. Adoption of Resolution 13-15 Titled: “*Resolution Fixing Date Of Public Hearing On Question Of (Non-Contiguous) Annexation Pursuant To Article 4A Of G.S. 160A*”

Upon motion by Council member Young, seconded by Council member Jablonski, and unanimously carried, approved Resolution 13-15 titled: “*Resolution Fixing Date Of Public Hearing On Question Of Annexation Pursuant To Article 4A Of G.S. 160A*” as October 08, 2015.

(Copied in full, Resolutions 12-15 is filed in Resolution Book IV, Page 15)

(Copied in full, Resolutions 13-15 is filed in Resolution Book IV, Page 16)

(Copied in full, Certificate of Sufficiency, petition of annexation and vicinity map, is attached to these minutes, and is filed on CD titled: “Town Council Supporting Documents” dated September 8th, and September 10th, 2015 in CD Book #1 titled: “Town Council Supporting Documents”)

ITEM 14. APPROVAL OF AN ARCHITECT FOR PARK PAVILION/FARMERS MARKET PROJECT, (*Sally Williams, Town Council Member*)

Town Council Member Williams informed Council that the Pavilion Committee held interviews of architects for the Park Pavilion project and recommend Labella Associates, a well-established firm located in Davidson who submitted one of the lowest hourly rate. She stated that the architectural firm gave an estimate of 8 weeks to draw up plans. Council member Williams estimated the cost of the plans at \$25,000. Council members expressed concerns of not having a firm cost before approval of the architect. A brief discussion was held.

Upon motion by Council member Young, seconded by Council member Troutman, and unanimously carried, approved Labella Associates as architect for the Pavilion/Farmers Market project authorizing Mayor Richardson to execute an agreement with a “not to exceed” clause of \$26,000, following review by Town Manager and Town Attorney.

Next steps: contract to be drawn up, drawings approved, and advertise for contractor bids.

ITEM 15. APPROVAL OF A BUDGET AMENDMENT FOR MINI EXCAVATOR, (*Adam Lippard, Public Works Manager/Shealy*)

Finance Director, Steve Shealy explained that the proposed budget amendment is to transfer remaining funds in the Public Works budget, capital reserve, and debt payment to the capital outlay equipment line item for purchase of a mini excavator for the Public Work Department to replace the Town's failing back-hoe. Expected cost of the mini-excavator is \$43,000.

Upon motion by Council member Henkel, seconded by Council member Troutman, and unanimously carried, budget amendment was approved as presented.

(Copied in full, budget amendment is attached to and made part of these minutes, and is filed on CD titled: "Town Board Supporting Documents" dated September 8th, and September 10th, 2015 in CD Book #1 titled, "Town Board Supporting Documents")

ITEM 16. COMMENTS FROM MAYOR AND TOWN COUNCIL

Mayor Richardson briefly commented on the Town's unsuccessful attempt at the Iredell County Commissioners meeting in September to be allowed input in regards to the Fairgrounds lease contract.

Mayor Richardson commented on the success of the "Party in the Park" held August 21st by the Troutman Business Council stating it was fantastic, with a great crowd and great weather.

Council member Henkel stated that the mobile food vendor issue at Food Lion needs to be addressed. Council member Williams did not have the opportunity to make contact with the Port-a-Pit owner, therefore Mayor Richardson offered to make contact. Town Manager Bailie stated that the issue will be brought back to Town Council at October's Agenda Briefing with a proposed change to the Town's Unified development Ordinance (UDO).

Council member Young expressed appreciation and thanks to council, staff, and public for all the thoughts, prayers and support during his health issues and absence.

ITEM 17. COMMENTS FROM TOWN MANAGER, (*Bailie*)

Town Manager Bailie gave a follow-up report on ABC requirements from her inquiry with the ABC Commission in Raleigh stating that: there are no requirements that ABC Board members be compensated and they also do not approve the make-up of local ABC Boards. Council member Young asked the state's requirement in terms of committee verses board. Town Manager Bailie stated that she insinuated that council was leaning toward establishing a committee rather than a board and there was no objection communicated to council's intent.

ITEM 18. CALL FOR CLOSED SESSION

Mayor Richardson called for a closed session pursuant to North Carolina General Statute 143-318.11(a)(3) to Consult with Attorney; and General Statutes 143-318.11(a)(5) to Discuss Acquisition of Real Property.

Upon motion by Council member Williams, seconded by Council member Troutman, and unanimously carried, approved to hold a Closed Session pursuant to NCGS 143-319.11(a)(3) to consult with attorney and NCGS 143-318.11(a)(5) to discuss acquisition of real property.

Mayor Richardson opens the closed session requesting that along with the Town Council that Town Attorney Gary Thomas; Town Manager Ann Bailie; Town Clerk, Kimberly Davis; Finance Director, Steven Shealy; Planning Director, Erika Martin to join the closed session.

***MINUTES FOR CLOSED SESSION HAVE BEEN SEALED UNTIL PUBLIC INSPECTION WILL NO LONGER FRUSTRATE THE PURPOSE OF THE CLOSED SESSION*

RECONVENE OPEN SESSION

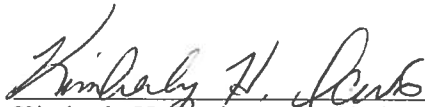
Upon motion by Council member Young, seconded by Council member Williams, and unanimously approved, to close the close session and reconvene the open session.

No public action taken.

ITEM 19. ADJOURNMENT

Upon motion by Council member Troutman, seconded by Council member Jablonski, and unanimously carried, the September 10, 2015 Town Council meeting was adjourned at 8:35 pm.


Elbert H. Richardson, Mayor


Kimberly H. Davis, Town Clerk

